

**Master Plan Committee
TOWN OF DUNSTABLE
TOWN HALL, 511 MAIN STREET
DUNSTABLE, MA 01827-1313**

Meeting Minutes - May 22, 2018

1. Call to Order

The Dunstable Master Plan Committee meeting was called to order at 7:00 p.m. with Joe Vlcek serving as chair. The following were in attendance:

Master Plan Committee Members Present:

Carol Bacon, Affordable Housing Committee
Leah Basbanes, Conservation Commission
Stephanie Cronin, At Large Designee
Paul Dalida, Safe Pathways Committee
Anne Davis, Historical Commission
Karl Huber, Water Commissioners
Mike Martin, Road Commissioners
Susan Psaledakis, Community Preservation Committee
Kathy Sniezek, At Large Designee
Joe Vlcek, Planning Board

Others:

Tracey Hutton, Town Administrator
Jay Donovan, NMCOG
Beverly Woods, NMCOG

Designation of co-chair: Given the recent election, the Committee voted to designate Leah Basbanes as co-chair and Board of Selectmen representative.

2. Approval of the Minutes of April 24, 2018

The draft minutes of the April 24, 2018 meeting were distributed and reviewed. Based on a motion made by Stephanie Cronin and seconded by Carol Bacon, the minutes were approved unanimously.

3. Review of Implementation Plan

The Master Plan Committee continued their review of the draft implementation plan, discussing each recommendation on pages. The agreed upon revisions are outlined as follows:

- In the last rows on page 6, the word “once” will be replaced with the word “if”.
- The word “water” will be deleted from the first row on page 7.
- In the fifth and sixth rows on page 7, the timeframes will be changed from long-term to ongoing. In the sixth row the Safe Pathways/Complete Streets Committee will be added as responsible parties.
- In rows 7 and 9 on page 7, the Recreation Commission will be added as a responsible party.
- In row 10 on page 7, the Conservation Commission and Planning Board will be added as responsible parties.
- In row 11 on page 7, the recommendation will be reworded to read: “Complete the National Register Districts for Dunstable Center and East Main Street.
- In row 12 on page 7, the word “feasibility” will be replaced with “eligibility”.
- The recommendation in row 1 on page 8 will be reworded to read: “Through the formation of an Historic District Study Committee, consider local historic districts as a means of protecting the Route 113 gateway”.
- In row 4, page 8, the words “or the securing of research space” will added to the recommendation.
- The recommendation in the fourth row on page 9 will be reworded to read: “Continue to maintain and update the forestry management plan for the town-owned forests”, the timeframe will be changed to ongoing and the Town Forest Committee will be added to the responsible parties.
- In row 6 on page 9, “other committee to be formed” will be added to the list of responsible parties.
- In row 7 on page 9, “other committee to be formed” and the Conservation Commission will be added to the list of responsible parties.
- In row 8 on page 9, the Planning Board will be added to the list of responsible parties.
- In row 10 on page 9, “other committee to be formed” will be added to the list of responsible parties.
- In the last row on page 9, NMCOCG will be added to the list of responsible parties.
- In the first row on page 10, the timeframe will be changed from intermediate to ongoing.
- In the second row on page 10, “other committee to be formed” will be added to the list of responsible parties.
- In row 5 on page 10, the words “and MassWorks” will be added to end of the recommendation.

- In row 6 on page 10, the words “related to run-off-the-road crashes” will be added to the end of the recommendation.
- In row 7 on page 10, the recommendation will be reworded to read: “Promote traffic calming measures along local roadways where needed.”
- In row 10 on page 10, the Planning Board will be added as a responsible party.
- Row 3 on page 11 will be deleted.
- In row 4 on page 11, the recommendation will be reworded to read: “Improve collaboration among the Board of Selectmen, Advisory Board and the regional school district to improve transparency”, and the timeframe will be changed to ongoing.
- In row 7 on page 11, the timeframe will be changed to ongoing, and the regional school district will be added to the list of responsible parties.
- In the last row on page 11, the words “the Town of Groton” will be replaced with “other nearby towns”.
- In row 1 on page 12, the Water Commission will be added as a responsible party.
- In row 4 on page 12, the Council on Aging will be added as a responsible party.

3. Review of the Revised Housing Chapter

Given the time limitations, the discussion on this agenda item was deferred until a future meeting.

4. Adjourn

The next regular Master Plan Committee meeting was scheduled for June 19, 2018. The meeting adjourned at 8:35 pm.