

**Capital Planning Committee
TOWN OF DUNSTABLE
TOWN HALL, 511 MAIN STREET
DUNSTABLE, MA 01827-1313**

Meeting Minutes - February 25, 2021

1. Call to Order

The Dunstable Capital Planning Committee meeting was called to order at 8:27 a.m. with David Greenwood as chair. The following were in attendance:

Capital Planning Committee Members Present:

David Greenwood - Chair

Jeff Rosen

Others:

None.

2. Review of Previous Meeting Minutes

- a. Motion to approve minutes from January 28th meeting–
 - i. Jeff, 2nd – Dave
 - ii. Vote: Unanimous - Approved.

3. Review of Capital Requests by the Dunstable Police Department

- a. No additional business to discuss at this time.

4. Review of Capital Requests by the Dunstable Fire Department

- a. New AEDs
 - i. Discussion - Chief Murray obtained a new quote from Zol for replacement of AEDs. This was more economical. He has adjusted the number of AEDs in the quote to reflect our comments from the previous meeting,
 - ii. Motion to vote to approve need for capital expense–
 - 1. Jeff, 2nd – Dave
 - 2. Vote: Unanimous - Approved.
- b. Rescue replacement
 - i. Discussion - Chief Murraray proposed a lease/purchase agreement for a new rescue vehicle. His current quote includes the mobile cascade bottle refill option. The Capital Planning Committee does not see the mobile cascade as a requirement for the rescue vehicle and views it as an additional expense. To operate the mobile cascade, a generator would be required. By removing the mobile cascade from the vehicle quote, the generator can also be eliminated. This would further reduce the cost of the vehicle. The Capital Planning Committee encourages the Chief to

revise his current quote to remove the mobile cascade and the required generator. Additionally, the Capital Planning Committee encourages the Chief to explore used options for a vehicle purchase. Given that the vehicle has approx. 11,000 miles on it, the existing rescue vehicle has not accumulated significant mileage while in use in Dunstable. A used vehicle should be able to satisfy the needs of the fire department at a lower cost.

- ii. Motion to vote to table capital expense–
 - 1. Jeff, 2nd – Dave
 - 2. Vote: Unanimous - Tabled.

5. Review of Capital Requests by the Dunstable Highway Department

- a. No additional business to discuss at this time.

6. Review of Capital Requests by the Dunstable Cemetery Commission

- a. No additional business to discuss at this time.

7. Other business

- a. None at this time.

8. Adjourn

Based on a motion made by Jeff Rosen and seconded by David Greenwood, the meeting adjourned at 8:40 a.m.